

UNDERGRADUATE BULLETIN**MEMPHIS STATE COLLEGE****EVENING DIVISION**

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Schedule of Classes**Spring Semester, 1957****CALENDAR**

February 4, 7-9 p.m.	Registration for students, A-L
February 5, 7-9 p.m.	Registration for students, M-Z
February 6	Classes meet as scheduled.
April 3-4	Mid-semester examinations.
April 18-21	Easter holidays.
May 28-29	Examinations. Spring Semester ends.
June 1	Commencement.

Admission. Former Memphis State College students, who plan to enter the evening program, should notify the Director of the Evening Division to insure that registration materials will be prepared for them. A student transferring from another college will apply to the Registrar for admission, and he will have his former institution send a copy of his transcript to the Registrar. The beginning student must apply to the Registrar for admission and have a copy of his transcript sent from his high school to the Registrar. All application material must be in the Registrar's office by January 21.

Registration. All beginning and transfer students will attend an orientation program in the college auditorium Monday, February 4, at 6:00 p.m.

Students whose surnames begin with the letters A-L will register Monday, February 4; and those whose surnames begin with M-Z will register Tuesday, February 5. Those taking day and evening classes will register in their regular turns during the day. Registration for Saturday and evening classes will be held Saturday, February 9. No person will be permitted to register before his turn.

Each student will pick up his registration material in the Records Office (204 Administration Building), and take it directly to his advisor. When the advisor has approved the schedule, the student will procure his class cards from the card center and return to his advisor. After the advisor has inspected the material the student will proceed to the Director of his school. Finally, he will pay his fees.

Fees may be paid (a) by cash or check in the office of the Bursar; (b) by sealing all registration cards and a check in an envelope and depositing it in the box provided in the Bursar's office; or (c) by mailing all registration cards and a check to the Bursar's office. Checks should be made payable to "Memphis State College." Fees should be paid immediately by one of the methods given, as no student is registered for classes until he has paid his fees.

Fees. The regular fees for the Evening Division are:

<u>Residence</u>	' 12 Semester Hours	' Less than 12 Semester Hours
Tennessee	\$ 60.00 per Semester	\$5.25 per Semester Hour
Out-of-State	112.50 per Semester	9.50 per Semester Hour

Course Changes. Application for change of course are made in the office of the Director of the Evening Division. No course may be added after February 12, and no course may be dropped after March 13.

Withdrawal. Withdrawal from the Evening Division may be effected by advising the Director in writing. Failure to give written notice will result in a grade of "F" in each course for which the student is registered. A student who withdraws after the fifth week of the semester will have his courses recorded as WP (withdrawn passing) or WF (withdrawn failing).

Course Cancellations. Memphis State College reserves the right to cancel courses for which there is inadequate registration.

Veterans' Procedures. Memphis State College is fully approved for training under the veterans' programs.

Veterans entering college for the first time and desiring to use veterans' benefits must apply to "Veterans Administration, 801 Broadway, Nashville 3, Tennessee" for a "Certificate for Education and Training." Korean veterans are responsible for the payment of their college fees. All veterans, after registration, must file schedules of their classes with the Coordinator of Veterans' Affairs in the college Student Center. Each month they must file completed "K-2" forms, and sign the monthly "Certificate of Training Form" to qualify for compensation checks. The dates on which the forms may be picked up and signed are posted on the Student Center bulletin board.

Inquiries about the veterans' programs should be addressed to: "Coordinator of Veterans Affairs, Memphis State College, Memphis 11, Tennessee."

ADDRESSES, TELEPHONE NUMBERS, AND OFFICE HOURS

Evening Division	FA 7-8403	Mon.-Thur.	12-5, 6-9 p.m.
205-A Admin. Bldg.			
Bursar's Office	GL 2-3686	Mon.-Fri.	8 a.m.-4 p.m.
208 Admin. Bldg.		Sat.	9-11:30 a.m.
Registrar's Office	GL 2-1353	Mon.-Fri.	8 a.m.-4 p.m.
204 Admin. Bldg.		Sat.	9-11:30 a.m.
		Jan. 2, 8,	
		16, 22, 30	
		Feb. 4-6,	6:30-8:30 p.m.
		13, 19, 27	
Bookstore		Mon.-Fri.	8 a.m.-3 p.m.
1st Floor Admin. Bldg		Feb. 7, 11	6-8 p.m.
		Feb. 9	9-12 a.m.

School of Arts and Sciences

<u>Course Title</u>	<u>Dept.</u>	<u>No.</u>	<u>Sec.</u>	<u>Time</u>	<u>Days</u>	<u>Room</u>	<u>Hrs.</u>
Art Appreciation	Art	111	71	6:00	M-W	374	3
Painting & Composition	Art	211	71	7:30-			
				9:30	M-W	373	3
General Plant Biology	Biol	111	71 Lec	6:00	M-W	M206	4
			71 Lab	7:30-			
				9:30	W	M201	
General Inorganic							
Chemistry	Chem	112	71 Lec	6:00	T-Th	M105	4
Prerequisite: Math 121 or 141			71 Lab	7-9	T-Th	M101	
Organic Preparations	Chem	452	71 Lec	6:00	W	M105	3
Prerequisite: Chem 322			71 Lab	7-11	W	M111	
			72 Lab	6-10	Th	M111	
Principles of Economics	Econ	212	71	6:00	T-Th	105	3
English Fundamentals	Engl	111	71	6:00	T-Th	215	3
English Fundamentals	Engl	112	71	6:00	M-W	228	3
			72	7:30	M-W	212	3
			73	6:00	T-Th	228	3
			74	7:30	T-Th	226	3
English Literature	Engl	212	71	6:00	M-W	212	3
			72	7:30	T-Th	215	3
Physical Geography	Geog	112	71	7:30	M-W	110	3
Economic Geography	Geog	122	71	6:00	M-W	111	3
Beginning German	Germ	112	71	6:00	M-W	300	3
European Civilization	Hist	112	71	7:30	M-W	123	3
			72	6:00	T-Th	123	3
U. S. Since 1877	Hist	222	71	6:00	M-W	122	3
Prerequisite: Sophomore Status			72	7:30	T-Th	122	3
Tennessee	Hist	431	71	4:30	T-Th	125	3
Prerequisite: One year Am Hist							
Fundamental Concepts of							
Mathematics	Math	101	71	7:30	T-Th	372	3
Basic Mathematics	Math	121	71	6:00	M-W	307	3
			72	7:30	M-W	372	3
			73	6:00	T-Th	369	3
College Algebra	Math	141	71	6:00	M-W	369	3
Prerequisite: Math 121			72	7:30	M-W	369	3
Trigonometry	Math	142	71	7:30	M-W	307	3
Prerequisite: Math 141							
State and Local Government	Pols	212	71	7:30	T-Th	105	3
General Psychology	Psyc	112	71	7:30	M-W	302	3
Psychology of Personal							
Adjustment	Psyc	113	71	6:00	M-W	J02	3
Prerequisite: Psyc 112							

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Modern Community	Soci	212	71	7:30	M-W	113	3
Elementary Spanish	Span	112	71	7:30	T-Th	200	3
Business Speech	Spch	101	71	7:30	T-Th	157	3
Basic Speech	Spch	111	71	6:00	M-W	158	3
Types of Speech Making	Spch	112	71	6:00	T-Th	157	3

Prerequisite: Spch 101, 111, or 191

School of Business Administration

Fundamentals of Accounting II	Acct	202	71	6:00	M-W	313	3
			72	7:30	M-W	313	3
Introduction to Business	Mgmt	101	71	6:00	T-Th	312	3
Elementary Typewriting II	SecS	122	71	6:00	T-Th	314	3
Prerequisite: SecS 121, High School or Business School typing							
Fundamentals of Shorthand II	SecS	212	71	7:30	T-Th	325	4
Prerequisite: SecS 211, High School or Business School shorthand							

School of Education

Introduction to Education	Educ	101	71	6:00	M-W	Library	3
Routine School Management and Teaching Aids	Educ	202	71	6:00	T-Th	265	3
Health, Personal and Community	Hlth	101	71	6:00	T-Th	200G	3
Art in Everyday Life	HmEc	181	71	6:00	T-Th	M314	3
Engineering Drawing	I.A.	152	71	7:30-			
				10:00	M-W	IA3	3
Ceramics	I.A.	232	71	7:30-			
				10:00	M-W	IA5	3
Upholstery	I.A.	362	71	7:30-			
				10:00	M-W	IA2	3

Note on room numbers:

those without letters indicate rooms in the Administration Building;

those with "G" included indicate rooms in the gymnasium;

those with "IA" included indicate rooms in the Industrial Arts Building;

those with "M" included indicate rooms in Manning Hall.